



# **Virginia Department of Rail and Public Transportation**

## **FFY 2022-2024 Disadvantaged Business Enterprise (DBE) Goal**

**June 14, 2021**

## **INTRODUCTION**

This document details the methodology used by the Virginia Department of Rail and Public Transportation (DRPT) to establish its Disadvantaged Business Enterprise (DBE) overall goal for Federal Transit Administration (FTA) assisted contracts. It applies to DRPT because the agency receives, distributes, and oversees the use of federal funds from the FTA.

DRPT established this goal in accordance with Part 26, Title 49 of the Code of Federal Regulations (49 CFR Part 26). As described below, DRPT evaluated the actual contracting opportunities to be offered using FTA funds, the ready, willing and able DBEs to participate in such opportunities, and other relevant evidence in order to determine its overall goal.

DRPT proposes a DBE goal of 7.8% for the three (3) year period, from October 1, 2021 through September 30, 2024 (FFY 2022-2024). DRPT expects to meet the full 7.8% with race-neutral measures.

## **EXEMPTED FTA FUNDS**

While DRPT directly procures some services using FTA funds, most FTA funds are granted to transit providers in small urban and rural areas. DRPT anticipates this will continue during the next three year period.

DRPT subrecipients use FTA funds for operating, administration, and capital purchases. Subrecipients may contract for goods and services, creating indirect FTA-assisted contracting opportunities for DBE firms.

Of the total amount of FTA assistance DRPT receives from the FTA, DRPT estimates a large percentage of these funds do not represent viable contracting opportunities. Those funds are not included in the goal setting for one or more of the following reasons:

- The funds are used for purchases from transit vehicle manufacturers (TVMs)
- The funds are used for non-contracting operating expenses
- The funds are used for services provided by internal government offices

Purchases from TVMs are not considered contracting opportunities. TVM purchases are exempt since TVMs maintain their own DBE programs.

Operating expenses are excluded per FTA guidance. Operating expenses include rent, utilities, employee wages, employment taxes, fringe benefits, licenses, fees, taxes, conferences, other travel expenses, and insurance.

Additionally, DRPT has exempted expenditures made within government organizations for services. For example, a subrecipient might use the services of a mechanical shop that is part of a city government to maintain its buses. As such, these expenditures with a local government do not represent a viable contracting opportunity for DBE firms.

The FTA provides a significant and valuable financial contribution to support DRPT and its subrecipients. Yet, when exemptions are factored in, the potential for DBE contracting opportunities included in DRPT's overall goal is limited.

The following goal calculations are based on the contracting opportunities created by the remaining funds. The overall goal must be based on demonstrable evidence of the availability of ready, willing and able DBE firms relative to all businesses ready, willing, and able to participate on these FTA-assisted contracts (hereafter, the "relative availability of DBEs"). To derive the overall goal, DRPT uses the two step goal setting methodology specified in 49 CFR Section 26.45(c):

Step 1: Develop a base figure for relative availability of DBEs

Step 2: Adjust base figure, as needed, to arrive at an overall goal

## **STEP 1: DEVELOP A BASE FIGURE**

Before beginning the base figure calculation, DRPT determined its local market area. As defined by the Department of Transportation's (DOT) goal setting tips, the local market area is the area in which the substantial majority of the contractors and subcontractors with which DRPT and its subrecipients do business and the area in which DRPT and its subrecipients spend the substantial majority of its contracting dollars. Grants awarded by DRPT were largely to small urban and rural transit providers located throughout the Commonwealth of Virginia. These subrecipients primarily use these funds for local purchases. Therefore, DRPT has determined that the local market area is the entire Commonwealth of Virginia.

Additionally, each contracting area was then correlated to its corresponding North American Industry Classification System (NAICS) code so that DRPT could determine the total firms and DBE firms by industry.

### **Total Firms**

The total number of firms from Virginia within each industry was determined from the most recent 2018 U.S. Census Bureau business data.

### **DBE Firms**

The number of available DBE firms within each industry was determined from Virginia's Department of Small Business and Supplier Diversity's (SBSD) Unified Certification Program (UCP) DBE directory. DRPT did not consider out of state DBE firms in order to ensure an "apples to apples" comparison of DBE firms to total number of firms for the specified NAICS codes.

### **Relative Availability**

DRPT uses the approach suggested in 49 CFR 26.45(c)(1). The relative availability of DBEs is calculated as follows:

$$\text{Relative Availability} = (\text{DBE Firms} / \text{Total Firms})$$

*Building Construction Example:*

$$677 \text{ DBE Firms} / 13,151 \text{ Total Firms } (677 / 13,151) = 5.1\%$$

### **Forecast Weight**

DRPT estimated the weight of each area of contracting based on common contracting opportunities and common areas of procurement, which include building construction, signage, office furniture, non-TVM vehicle purchases, transit vehicle supplies, office equipment, related office supplies, fuel, advertising, consulting services, facilities maintenance, vehicle services, and other miscellaneous expenses.

The forecast weight represents the percentage each anticipated contracting opportunity represents of the total estimated contracting opportunities.

The forecast weight is estimated based on sampling of reimbursement requests from past capital and operating projects.

#### Weighted Availability

Weighted availability is calculated as follows:

$$\text{Weighted Availability} = \text{Forecast Weight} * \text{Relative Availability}$$

*Building Construction Example:*

$$\text{Forecast Weight of 3.5\%} * \text{Relative Availability of 5.1\%} (3.5 * .051) = .178$$

#### Total Weighted Availability (Base Figure)

This figure represents the grand total of the Weighted Availability. The Total Weighted Availability (Base Figure) = **4.6%**.

DRPT utilized the FTA's worksheet to compute its base figure (see Appendix A). DRPT also created its own worksheet to ensure that larger projects are broken down to evaluate possible subcontracting opportunities (see Appendix B). Both worksheets agree on the DRPT base figure of **4.6%**.

## **STEP 2: ADJUST BASE FIGURE**

After calculating the base figure, DRPT examined all of the evidence available in its jurisdiction to determine what adjustment, if any, is needed to the base figure to arrive at the overall goal. This evidence included an evaluation of the past participation of DBEs.

The DRPT DBE goal for FFY 2019-2021 was 4.6%. This year's methodology was similar to the methodology used in FFY 2019-2021 in that the largest contracting opportunities had little to no DBE availability.

As shown in Appendix B, a larger number of DBE firms provide products and services in the building construction, consulting services, and facilities maintenance industries. Many subrecipients choose to maintain their facilities, both janitorial and landscaping, with in-house staff.

In addition, there are little to no certified DBEs in several NAICS codes in industries such as signage, office furniture, non-TVM vehicle purchases, transit vehicle supplies, office equipment and related supplies, fuel, advertising, vehicle services, and drug testing. These industries present significant contracting opportunities for DRPT's subrecipients.

Collectively, the number of ready, willing, and able DBE firms in the building construction, consulting services, and facilities maintenance account for 1,050 of the total 1,085 certified DBE firms (97%), however, these trades only account for 13% of our expected contracting opportunities. This means contracting opportunities for which there are little to no certified DBE firms account for the remainder (87%) of our contracting opportunities.

Figure 1 lists DRPT's annual DBE participation for the past five federal fiscal years.

Figure 1 - Past DBE Participation

<b>FFY</b>	<b>% Total to DBEs</b>
FFY 2020	11%
FFY 2019	16%
FFY 2018	17%
FFY 2017	11%
FFY 2016	4%

The proposed base figure of 4.6% is at the low end of the DBE participation from FFY 2016-2020. Therefore, pursuant to DOT guidance, DRPT chose to use the median past participation percentage to adjust the base figure. DRPT first determined the median past participation percentage (11%) and averaged it with the base figure percentage (4.6%), resulting in a proposed DBE goal of 7.8%.

## **RACE-NEUTRAL VS. RACE-CONSCIOUS BREAKDOWN**

DRPT estimates that, in meeting its overall goal of 7.8%, it will obtain all (7.8%) from race-neutral participation and zero percent through race-conscious measures.

## **CONSULTATION AND OUTREACH**

49 CFR 26.45(g)(1) requires consultation with minority, women's and general contractor groups, community organizations, and other officials or organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBE firms, and DRPT's efforts to establish a level playing field for the participation of DBE firms.

### **Outreach to the Virginia Department of Small Business and Supplier Diversity**

DRPT utilizes the services of Virginia's Department of Small Business and Supplier Diversity (SBSD) to meet this requirement (<https://www.sbsd.virginia.gov/>).

The mission of the Virginia Department of SBSD is to enhance growth opportunities for Virginia's small (and disadvantaged) businesses to prosper through increased revenue and job creation thereby raising the standard of living for all Virginians.

Figure 2 – Contact information for the Virginia Department of SBSD





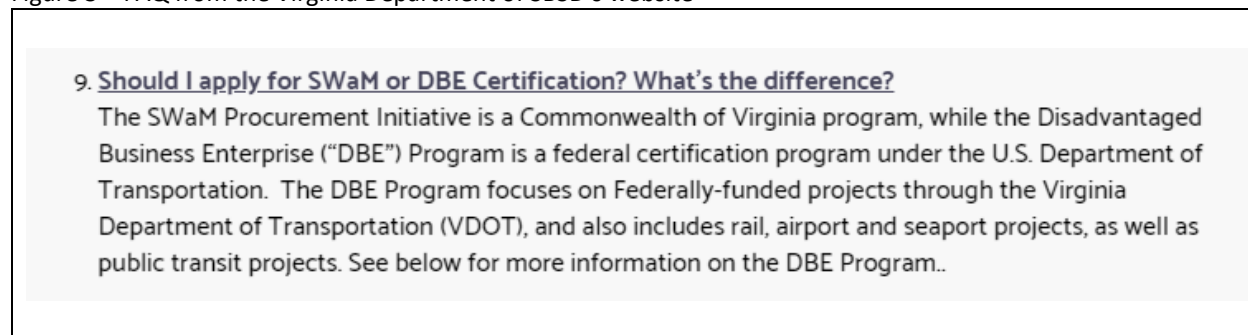
It is their charge to work with public and private entities to develop supplier diversity and inclusion strategies and thereby, creating contracting opportunities that promote fairness in the state's procurement process while advancing its Small Business Program and Small, Women, and Minority Owned (SWaM) and DBE initiatives.

Ultimately, the Virginia Department of SBSD seeks to increase the number of DBE and SWaM certified businesses that have the opportunity to compete in the Commonwealth of Virginia as well as expand the total contract dollars awarded to DBE and SWaM certified firms.

The Virginia Department of SBSD is geographically dispersed throughout Virginia and provides an array of valuable workshops, seminars, and classes on how to become a certified DBE and/or SWaM firm and disseminates information on contracting opportunities within the Commonwealth.

The Virginia Department of SBSD regularly holds outreach events throughout the Commonwealth (see Appendix C). Again, it is their charge to recruit prospective small businesses (including DBE firms) so that they may do business with the Commonwealth and share with them potential contracting opportunities.

Figure 3 – FAQ from the Virginia Department of SBSD's website



Further, the Virginia Department of SBSD maintains an all-inclusive list of firms which have been certified by the Commonwealth of Virginia. The directory includes DBE and SWaM certified firms.

On Monday, June 14, 2021, DRPT's DBELO contacted the Virginia Department of SBSD's Director of Certification and Transportation Business Development, to let them know of the availability of FTA-assisted contracts within DRPT and its subrecipients and to share with them our proposed DBE participation goal of 7.8% for FFY 2022-2024. The Virginia Department of SBSD indicated they would review our draft DBE goal on behalf of their DBE constituents and offer comments / suggestions.

No comments or suggestions have been received.

The document in Appendix D was also shared with the Virginia Department of SBSD. It was shared in the hopes that this outreach will increase the visibility and participation between DRPT and the many DBE firms that may not be aware of the contracting opportunities with DRPT and its subrecipients.


### **Outreach to Chambers of Commerce in Virginia**

On Monday, June 14, 2021, DRPT's DBELO emailed the Virginia Chamber of Commerce in Richmond, the Virginia Small Business Development Center Network in Fairfax, the Asian American Chamber of Commerce in Tysons Corner, the Virginia Asian Chamber of Commerce in Ashland, the Central Virginia African American Chamber of Commerce in Richmond, the Northern Virginia Black Chamber of Commerce in Alexandria, and the Virginia Hispanic Chamber of Commerce in Richmond to share with them our proposed DBE participation goal of 7.8% for FFY 2022-2024 and to let them know of the availability of FTA-assisted contracts with DRPT and its subrecipients (see Appendix E).




## **PUBLIC PARTICIPATION**

DRPT placed our proposed DBE goal for FFY 2022-2024 on our website (<http://www.drpt.virginia.gov/>) for public comment from June 15, 2021 - July 14, 2021.

The following is the announcement that was shared with 1,689 interested parties and on social media. The announcement was shared via GovDelivery which is an e-mail subscription management system that provides access to information by proactively delivering new information through email and wireless alerts.



Virginia Department of Rail and Public Transportation

 RAIL  TRANSIT  COMMUTER PROGRAMS

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**Public Notice: 30-Day Extended Public Comment Period for DBE Proposed Goal**  
*Virginia Department of Rail & Public Transportation sent this bulletin at 07/25/2018 01:17 PM EDT*

**PUBLIC NOTICE**  


The Virginia Department of Rail and Public Transportation (DRPT) hereby announces its fiscal years 2019, 2020, and 2021 goal of 4.6% for Disadvantaged Business Enterprise (DBE) contracts. The proposed goal and rationale are available for inspection between 9:00 am and 4:00 pm, Monday through Friday, at 600 East Main Street, Suite 2102, Richmond, VA 23219 for an extended 30 days from the date of this publication.

The document is also available on our website, and comments can be filed at:

<http://www.drpt.virginia.gov/eeoc/dbe-program/>

Comments on the DBE goal will be accepted for this extended 30 days until August 24, 2018 and can be sent to the following:

Mike Mucha  
Transit Programs Manager  
Title VI, DBE, and ADA Compliance Officer  
(804)786.4400 or [mike.mucha@drpt.virginia.gov](mailto:mike.mucha@drpt.virginia.gov)

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10/12/2018 11:37 AM EDT		<b>Virginia Department of Rail &amp; Public Transportation -</b> <b>Bulletin Address Report</b>	<b>govDELIVERY</b>
<b>Summary for "Public Notice: 30-Day Extended Public Comment Period for DBE Proposed Goal"</b>			
Summary			
1	Importance	Normal	
2	Subject	Public Notice: 30-Day Extended Public Comment Period for DBE Proposed Goal	
3	Recipients	Subscribers of Amtrak, Amtrak Roanoke Launch, Associations, Bike to Work Week, CTB, Charlottesville Media, Congressional Staff, Consultants, DC NOVA Media, DC2RVA, DC2RVA Espanol, DC2RVA Richmond Media, DRPT All Staff, Finance and Procurement Updates, Freight Rail, Freight Railroads, General Assembly, Hampton Roads Media, House, Intercity Bus Media, Planning Updates, Rail Industry Press, Rail Updates, Roanoke Media, SMART SCALE Updates, Senate, Staples Mill Parking Lot Expansion, TeleworkVA, Transit Grantees: Updated 6/15/2018, Transit Industry Press, Transit Service Delivery Advisory Committee, Transit Updates, Try Transit Week, USDOT, UVA Amtrak Emails, or VCU Amtrak,	
4	Date Sent	07/25/2018 01:17 PM EDT	
5	Total Sent	1,689	
6	Delivered	1,639	
7	Shared Views	11	

No public comments have been received.

## APPENDIX A: RELATIVE AND WEIGHTED AVAILABILITY OF DBE FIRMS – FTA WORKSHEET

	NAICS Code	Description of Work	Amount of DOT funds on project:	% of total DOT funds (weight)
1)	236220	Building Construction	\$1,166,044.00	3.45%
2)	339950	Signage	\$5,600.00	0.02%
3)	337211	Office Furniture	\$65,150.00	0.19%
4)	423110	Non-TVM Vehicles	\$373,939.00	1.11%
5)	423120	Transit Vehicles Equipment	\$1,190,415.00	3.52%
6)	423420	Office Equipment	\$533,796.00	1.58%
7)	424120	Office Supplies	\$3,383,693.30	10.00%
8)	424710	Fuel	\$10,151,079.90	30.00%
9)	511110	Advertising	\$1,015,107.99	3.00%
10)	541614	Consulting Services	\$1,120,000.00	3.31%
11)	561720	Facility Maintenance	\$2,030,215.98	6.00%
12)	811111	Vehicle Service	\$10,151,079.90	30.00%
13)	621511	Drug Testing/Other	\$2,649,431.85	7.83%
<b>Total FTA-Assisted Contract</b>			<b>\$11,368,134.00</b>	<b>100.00%</b>

The “Amount of DOT funds on project” (yellow) column represents the actual amount of FTA funding (less funding for revenue vehicles) over the three year period from FFY 2018-2020 where contracting opportunities exist broken down by NAICS code.

	NAICS Code	Description of Work	Number of DBE's available to perform this work	Number of all firms available (including DBEs)	Relative Availability
1)	236220	Building Construction	677	13,151	0.0515
2)	339950	Signage	5	123	0.0407
3)	337211	Office Furniture	3	298	0.0101
4)	423110	Non-TVM Vehicles	0	114	0.0000
5)	423120	Transit Vehicles	0	191	0.0000
6)	423420	Office Equipment	11	223	0.0493
7)	424120	Office Supplies	4	70	0.0571
8)	424710	Fuel	5	87	0.0575
9)	511110	Advertising	0	217	0.0000
10)	541614	Consulting Services	237	522	0.4540
11)	561720	Facility Maintenance	136	4,701	0.0289
12)	811111	Vehicle Service	6	2,986	0.0020
13)	621511	Drug Testing/Other	6	152	0.0395
Combined Totals			1,090	22,835	0.0477
					Overall availability of DBEs

The “Number of all firms available” (purple) column was determined from the most recent 2018 U.S. Census Bureau business data. The “Number of DBEs available to perform this work” (orange) column was determined from Virginia’s Department of Small Business and Supplier Diversity’s (SBSD) Unified Certification Program (UCP) DBE directory.

	NAICS Code	Description of Work	Weight	Relative Availability	Weighted Base Figure
1)	236220	Building Construction	0.0345	0.0515	0.0018
2)	339950	Signage	0.0002	0.0407	0.0000
3)	337211	Office Furniture	0.0019	0.0101	0.0000
4)	423110	Non-TVM Vehicles	0.0111	0.0000	0.0000
5)	423120	Transit Vehicles	0.0352	0.0000	0.0000
6)	423420	Office Equipment	0.0158	0.0493	0.0008
7)	424120	Office Supplies	0.1000	0.0571	0.0057
8)	424710	Fuel	0.3000	0.0575	0.0172
9)	511110	Advertising	0.0300	0.0000	0.0000
10)	541614	Consulting Services	0.0331	0.4540	0.0150
11)	561720	Facility Maintenance	0.0600	0.0289	0.0017
12)	811111	Vehicle Service	0.3000	0.0020	0.0006
13)	621511	Drug Testing/Other	0.0783	0.0395	0.0031
				<b>Total</b>	0.0460
				Expressed as a % (*100)	4.60%
				<b>Rounded, Weighted Base Figure:</b>	<b>4.6%</b>

## APPENDIX B: RELATIVE AND WEIGHTED AVAILABILITY OF DBE FIRMS – DRPT WORKSHEET

NAICS Code	Description	Total Firms	DBE Firms	Relative Availability	Forecast Weight	Weighted Availability
236220	Commercial and Institutional Building Construction	1,023	95			
238110	Poured Concrete Foundation and Structure Contractors	460	45			
238120	Structural Steel and Precast Concrete Contractors	78	20			
238130	Framing Contractors	365	21			
238140	Masonry Contractors	589	25			
238150	Glass and Glazing Contractors	138	5			
238160	Roofing Contractors	488	31			
238170	Siding Contractors	301	15			
238190	Other Foundation, Structure, and Building Exterior Contractors	156	21			
238210	Electrical Contractors and Other Wiring Installation Contractors	1,691	64			
238220	Plumbing, Heating, and Air-Conditioning Contractors	2,643	23			
238290	Other Building Equipment Contractors	135	8			
238310	Drywall and Insulation Contractors	479	29			
238320	Painting and Wall Covering Contractors	986	48			
238330	Flooring Contractors	479	26			
238350	Finish Carpentry Contractors	720	24			
238390	Other Building Finishing Contractors	236	14			
238910	Site Preparation Contractors	902	96			
238990	All Other Specialty Trade Contractors	1,212	67			
812930	Parking lots and garages	70	0			
	<b>Subtotal</b>	<b>13,151</b>	<b>677</b>	<b>5.1%</b>	<b>3.5%</b>	<b>0.2%</b>
339950	Sign Manufacturing	123	5	4.1%	0.0%	0.0%
337211	Wood Office Furniture Manufacturing	6	1			
442110	Furniture Stores	292	2			
	<b>Subtotal</b>	<b>298</b>	<b>3</b>	<b>1.0%</b>	<b>0.2%</b>	<b>0.0%</b>
423110	Automobile and Other Motor Vehicle Merchant Wholesalers	114	0	0.0%	1.1%	0.0%
423120	Motor Vehicle Supplies and New Parts	163	0			
423130	Tire and Tube Merchant Wholesalers	28	0			
	<b>Subtotal</b>	<b>191</b>	<b>0</b>	<b>0.0%</b>	<b>3.5%</b>	<b>0.0%</b>
423420	Office Equipment Merchant Wholesalers	67	1			
423430	Computer, Peripheral Equipment and Software Merchant Wholesaler	156	10			
	<b>Subtotal</b>	<b>223</b>	<b>11</b>	<b>4.9%</b>	<b>1.6%</b>	<b>0.1%</b>



424120	Stationary and Office Supplies Merchant Wholesalers	70	4	5.7%	10.0%	0.6%
424710	Petroleum Bulk Stations and Terminals	51	0			
424720	Petroleum and Petroleum Products Merchant Wholesalers	36	5			
	<b>Subtotal</b>	87	5	5.7%	30.0%	1.7%
511110	Newspaper Publishers	96	0			
511120	Periodical Publishers	121	0			
	<b>Subtotal</b>	217	0	0.0%	3.0%	0.0%
541614	Process, Physical Distribution, Logistics Consulting Services	196	82			
541618	Other Management Consultant Services	326	155			
	<b>Subtotal</b>	522	237	45.4%	3.3%	1.5%
561720	Janitorial Services	1,961	67			
561730	Landscaping Services	2,740	69			
	<b>Subtotal</b>	4,701	136	2.9%	6.0%	0.2%
811111	General Automotive Repair	2,178	5			
811121	Automotive Body, Paint, and Interior Repair and Maintenance	700	1			
811122	Automotive Glass Replacement Shops	108	0			
	<b>Subtotal</b>	2,986	6	0.2%	30.0%	0.1%
621511	Medical Laboratories	70	2			
621999	Employee Drug Testing Services	82	4			
	<b>Subtotal</b>	152	6	3.9%	7.8%	0.3%
	<b>Total Weighted Availability (Base Figure)</b>	22,835	1,085	4.8%	100.0%	4.6%

## APPENDIX C: SAMPLE OUTREACH EFFORTS FROM THE VIRGINIA DEPARTMENT OF SBSD


**MEET SMALL BUSINESS COMMUNITY LEADERS**




# HRBT Expansion Project: DBE and SWaM

## One Year Later: Community Partner Forum

Wednesday, May 12, 2021 | 10:00 AM - 11:30 AM




**Queen Crittendon**  
Hampton Roads District  
Civil Rights Manager,  
VDOT  
(Moderator)



**Malcolm Kates**  
Compliance Manager  
Hampton Roads  
Connector Partners




**Kelsha Branch**  
President, COMTO  
Hampton Roads  
Chapter



**Floyd E. Miller II, M. Ed.**  
President & CEO,  
Metropolitan Business  
League



**Blair Durham**  
Co-Founder/  
President,  
Black BRAND



**Julie Perkosi, PE**  
Immediate Past  
President,  
Women in  
Transportation  
Hampton Roads  
Chapter



**Tinh duc Phan**  
Chairman,  
Virginia Asian  
Chamber  
of Commerce

### Your Network of Support

Join the HRBT Expansion Project Team for a unique virtual information session designed to provide small businesses—including Disadvantaged Business Enterprise (DBE) and Small, Women, and Minority (SWaM) firms—with valuable information on how state and local community initiatives continue to help them grow.

### What You Will Learn:

- ☐ Connect with Small Business Community Leaders
- ☐ Learn about Upcoming Small Business Initiatives
- ☐ Hear about HRBT Expansion Progress and Opportunities
- ☐ Plan Your Next Steps for Growth

[CLICK HERE TO REGISTER](#)

**FREE VIRTUAL INFORMATION SESSION**

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**APPENDIX D: HOW TO DO BUSINESS WITH DRPT**



**Virginia Department of Rail  
and Public Transportation**

**Disadvantaged Business Enterprise**

**How to do Business with DRPT**

**June 14, 2021**

## **INTRODUCTION**

The Virginia Department of Rail and Public Transportation (DRPT) has an established Disadvantaged Business Enterprise (DBE) program and overall goal per Federal Transit Administration (FTA) requirements on federally funded contracts.

It applies to DRPT because the agency receives, distributes, and oversees the use of federal funds from the FTA. DRPT established this goal in accordance with Part 26, Title 49 of the Code of Federal Regulations (49 CFR Part 26).

DRPT's DBE goal is 7.8% for the three (3) year period, from October 1, 2021 through September 30, 2024 (FFY 2021-2024). DRPT expects that 7.8% or more of the federal assistance it receives on federally funded contracts to be spent with qualified DBE firms.

## **CONTRACTING OPPORTUNITIES WITH DRPT**

DRPT itself spends much of its federal funding on consulting services. These consulting services are public transit related and include services such as feasibility studies, transit development plan updates, statewide coordinated human service mobility plan updates, intelligent transportation system studies, Title VI plan updates, etc.

To inquire about possible DBE contracting opportunities with DRPT, please contact our procurement officer at 804.786.4400 or by email at [melissa.myers@drpt.virginia.gov](mailto:melissa.myers@drpt.virginia.gov).

## **CONTRACTING OPPORTUNITIES WITH OUR SUBRECIPIENTS**

DRPT passes much of our federal funds through to our rural subrecipient public transit agencies. This represents many contracting opportunities for qualified DBE firms.

Our rural subrecipient public transit agencies routinely spend federal funds on signage, office furniture, motor vehicle supplies and new parts, tires, office equipment, computers, fuel, advertising, facility maintenance, vehicle servicing, and drug testing. Occasionally, they will spend federal funds on new building construction and renovations.

See the back page for a complete list of our rural subrecipient public transit agencies, their locations, and phone numbers. Please contact them directly to inquire about possible DBE contracting opportunities.

## **DRPT'S RURAL SUBRECIPIENT PUBLIC TRANSIT AGENCIES**

Transit Agency	Location	Phone	Website
AASC / Four County Transit	Cedar Bluff, Virginia	276.964.7182	<a href="http://fourcountytransit.org">fourcountytransit.org</a>
Bay Aging	Urbanna, Virginia	804.758.2386	<a href="http://baytransit.org">baytransit.org</a>
Danville Transit System	Danville, Virginia	434.799.5110	<a href="http://danville-va.gov/521/Route-Schedule-Information">danville-va.gov/521/Route-Schedule-Information</a>
District Three Public Transit	Marion, Virginia	276.783.8157	<a href="https://district-three.org/index.php/public-transit/">https://district-three.org/index.php/public-transit/</a>
Farmville Area Bus	Farmville, Virginia	434.392.7433	<a href="http://farmvilleva.com/departments/farmville-area-bus">farmvilleva.com/departments/farmville-area-bus</a>
Greensville County	Emporia, Virginia	434.348.4205	<a href="http://greensvillecountyva.gov/index.php/departments/transportation">greensvillecountyva.gov/index.php/departments/transportation</a>
JAUNT, Inc.	Charlottesville, Virginia	434.296.3184	<a href="http://ridejaunt.org">ridejaunt.org</a>
Lake Country Area Agency on Aging	South Hill, Virginia	434.447.7661	<a href="http://lcaaa.org/transport.htm">lcaaa.org/transport.htm</a>
Mountain Empire Older Citizens, Inc.	Big Stone Gap, Virginia	276.523.4202	<a href="https://meoc.org/transportation/">https://meoc.org/transportation/</a>
Pulaski Area Transit	Pulaski, Virginia	540.980.7780	<a href="http://pulaskitransit.org">pulaskitransit.org</a>
RADAR Transit	Roanoke, Virginia	540.343.1721	<a href="http://radartransit.org">radartransit.org</a>
STAR Transit	Tasley, Virginia	757.787.8322	<a href="http://mystartransit.org">mystartransit.org</a>
Town of Altavista	Altavista, Virginia	434.369.5001	<a href="http://altavistava.gov/departments/transportation.html">altavistava.gov/departments/transportation.html</a>
Town of Blackstone	Blackstone, Virginia	434.292.3025	<a href="http://blackstonebus.com">blackstonebus.com</a>
Town of Bluefield-Graham Transit	Bluefield, Virginia	276.322.4628	<a href="http://bluefieldva.org/transportation">bluefieldva.org/transportation</a>
Town of Chincoteague	Chincoteague, Virginia	757.336.6519	<a href="https://chincoteague-va.gov/wp-content/uploads/2020/02/Pony-Express-Brochure.2020.pdf">https://chincoteague-va.gov/wp-content/uploads/2020/02/Pony-Express-Brochure.2020.pdf</a>
Virginia Regional Transit (VRT)	Purcellville, Virginia	540.338.1610	<a href="http://vatransit.org">vatransit.org</a>



## **APPENDIX E: OUTREACH TO CHAMBERS OF COMMERCE IN VIRGINIA**



### **COMMONWEALTH of VIRGINIA**

Jennifer L. Mitchell  
Director

DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION  
600 EAST MAIN STREET, SUITE 2102  
RICHMOND, VA 23219-2416

(804) 786-4440  
FAX (804) 225-3752  
Virginia Relay Center  
800-828-1120 (TDD)

June 14, 2021

To Whom It May Concern:

The Virginia Department of Rail and Public Transportation (DRPT) has an established Disadvantaged Business Enterprise (DBE) program and overall goal of 7.8% for Federal Fiscal Years 2022 - 2024.

DRPT's DBE goal is 7.8% for the three (3) year period from October 1, 2021 through September 30, 2024. This means that DRPT expects that 7.8% or more of the federal assistance it receives on federally funded contracts will be spent with certified DBE firms.

The DBE program applies to DRPT because our agency receives, distributes, and oversees the use of federal funds from the Federal Transit Administration (FTA). DRPT established this goal in accordance with Part 26, Title 49 of the Code of Federal Regulations (49 CFR Part 26).

DRPT itself spends much of its federal funding on professional services. These services are public transit related and include services such as feasibility studies, transit development plan updates, statewide coordinated human service mobility plan updates, intelligent transportation system studies, Title VI plan updates, etc.

To inquire about possible DBE contracting opportunities with DRPT, please contact us at 804.786.4440 or by email at [mike.mucha@drpt.virginia.gov](mailto:mike.mucha@drpt.virginia.gov).

DRPT also passes much of our federal funding through to our rural subrecipient public transit agencies. This may also represent contracting opportunities for certified DBE firms.

Our rural subrecipient public transit agencies routinely spend federal funds on signage, office furniture, motor vehicle parts and supplies, tires, office equipment, computers, fuel, advertising, facility maintenance, vehicle servicing, and drug testing. Occasionally, they will spend federal funds on new building construction and renovations.

See below for a complete list of our rural subrecipient public transit agencies, their locations, and phone numbers. Please contact them directly to inquire about possible DBE contracting opportunities.

*The Smartest Distance Between Two Points*  
*[www.drpt.virginia.gov](http://www.drpt.virginia.gov)*

**DRPT'S RURAL SUBRECIPIENT PUBLIC TRANSIT AGENCIES**

Transit Agency	Location	Phone	Website
AASC / Four County Transit	Cedar Bluff, Virginia	276.964.7182	<a href="http://fourcountytransit.org">fourcountytransit.org</a>
Bay Aging	Urbanna, Virginia	804.758.2386	<a href="http://baytransit.org">baytransit.org</a>
Danville Transit System	Danville, Virginia	434.799.5110	<a href="http://danville-va.gov/521/Route-Schedule-Information">danville-va.gov/521/Route-Schedule-Information</a>
District Three Public Transit	Marion, Virginia	276.783.8157	<a href="http://catchthelynx.org">catchthelynx.org</a>
Farmville Area Bus	Farmville, Virginia	434.392.7433	<a href="http://farmvilleva.com/departments/farmville-area-bus">farmvilleva.com/departments/farmville-area-bus</a>
Greensville County	Emporia, Virginia	434.348.4205	<a href="http://greensvillecountyva.gov/index.php/departments/transportation">greensvillecountyva.gov/index.php/departments/transportation</a>
JAUNT, Inc.	Charlottesville, Virginia	434.296.3184	<a href="http://ridejaunt.org">ridejaunt.org</a>
Lake Country Area Agency on Aging	South Hill, Virginia	434.447.7661	<a href="http://lcaaa.org/transport.htm">lcaaa.org/transport.htm</a>
Mountain Empire Older Citizens, Inc.	Big Stone Gap, Virginia	276.523.4202	<a href="http://meoc.org/transportationmeoc.htm">meoc.org/transportationmeoc.htm</a>
Pulaski Area Transit	Pulaski, Virginia	540.980.7780	<a href="http://pulaskitransit.org">pulaskitransit.org</a>
RADAR Transit	Roanoke, Virginia	540.343.1721	<a href="http://radartransit.org">radartransit.org</a>
STAR Transit	Parksley, Virginia	757.787.8322	<a href="http://mystartransit.org">mystartransit.org</a>
Town of Altavista	Altavista, Virginia	434.369.5001	<a href="http://altavistava.gov/departments/transportation.html">altavistava.gov/departments/transportation.html</a>
Town of Blackstone	Blackstone, Virginia	434.292.3025	<a href="http://blackstonebus.com">blackstonebus.com</a>
Town of Bluefield-Graham Transit	Bluefield, Virginia	276.322.4628	<a href="http://bluefieldva.org/transportation">bluefieldva.org/transportation</a>
Town of Chincoteague	Chincoteague, Virginia	757.336.6519	<a href="http://chincoteague-va.gov/images/pdf/Trolley2017b.pdf">chincoteague-va.gov/images/pdf/Trolley2017b.pdf</a>
Virginia Regional Transit (VRT)	Purcellville, Virginia	540.338.1610	<a href="http://vatransit.org">vatransit.org</a>

For additional information on DRPT's nondiscrimination policies and procedures, please visit our website at [www.drpt.virginia.gov](http://www.drpt.virginia.gov) or contact DRPT's Civil Rights Compliance Officer, Mike Mucha, at 600 East Main Street, Suite 2102, Richmond, VA 23219 or 804.786.4440 or [mike.mucha@drpt.virginia.gov](mailto:mike.mucha@drpt.virginia.gov).

Sincerely,

Mike Mucha  
Transit Programs Manager  
Virginia Department of Rail and Public Transportation

*The Smartest Distance Between Two Points*  
[www.drpt.virginia.gov](http://www.drpt.virginia.gov)